

Germany – Social services – PRO-2582337818 - Employee Assistance Programme**OJ S 180/2025 19/09/2025****Contract notice – light regime****Services**

1. Buyer**1.1. Buyer**

Official name: European Central Bank

Email: procurement@ecb.europa.eu

Legal type of the buyer: EU institution, body or agency

Activity of the contracting authority: Economic affairs

2. Procedure**2.1. Procedure**

Title: PRO-2582337818 - Employee Assistance Programme

Description: PRO-2582337818 - Employee Assistance Programme

Procedure identifier: 528a9659-dd0d-4029-beb5-4cea1ed006f5

Internal identifier: PRO-2582337818

Type of procedure: Negotiated with prior publication of a call for competition / competitive with negotiation

Main features of the procedure: The tender procedure shall be open on equal terms to all natural or legal persons resident or located in the European Union and to all natural and legal persons resident or located in a country which has ratified the World Trade Organisation Agreement on Government Procurement or has concluded with the European Union a bilateral agreement on procurement under the conditions laid down in the said agreements. The tender procedure is conducted in accordance with Decision ECB/2016/2 laying down the rules on procurement (as amended), available at <https://www.ecb.europa.eu/ecb/legal/1001/procurement/html/index.en.html> And in EUR-Lex: <https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:02016D0002-20200501>. The detailed features and terms and conditions of the procedure can be found in the procurement documents.

2.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 85320000 Social services

2.1.2. Place of performance

Postal address: Sonnemannstrasse 22

Town: Frankfurt am Main

Postcode: 60314

Country subdivision (NUTS): Frankfurt am Main, Kreisfreie Stadt (DE712)

Country: Germany

2.1.4. General information

Additional information: This tender procedure is conducted via the ECB's electronic tendering system (SAP Ariba) which can be accessed via the following internet address: <http://www.ecb.europa.eu/ecb/jobsproc/sourcing/html/index.en.html> If you have not used the ECB's electronic tendering system before, you need to register via the above link. Under the above link you also

find user guides for detailed information on how to use the system and contact details for technical support. Should you require technical help when using the system, please raise a contact support request on the following website: <https://eu.service.cloud.ariba.com/Sourcing.aw>. Any other queries relating to this procurement procedure and the content of the procurement documentation shall be submitted as laid down in the procurement documentation itself.

Legal basis:

Other

<http://data.europa.eu/eli/dec/2016/245/2020-05-01> - Consolidated text: Decision (EU) 2016 /245 of the European Central Bank of 9 February 2016 laying down the rules on procurement (ECB/2016/2) (recast)

2.1.6. Grounds for exclusion

Sources of grounds for exclusion: Procurement Document

5. Lot

5.1. Lot: LOT-0001

Title: Employee Assistance Programme

Description: Employee Assistance Programme

Internal identifier: PRO-2582337818

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 85320000 Social services

Options:

Description of the options: The contract is subject to renewal.

5.1.2. Place of performance

Postal address: Sonnemannstrasse 22

Town: Frankfurt am Main

Postcode: 60314

Country subdivision (NUTS): Frankfurt am Main, Kreisfreie Stadt (DE712)

Country: Germany

5.1.4. Renewal

Maximum renewals: 1

Other information about renewals: The ECB reserves the right to extend the contract for additional 4 years and may not exceed 8 years in total.

5.1.6. General information

Reserved participation: Participation is not reserved.

Procurement Project not financed with EU Funds.

5.1.9. Selection criteria

Sources of selection criteria: Procurement Document

Information about the second stage of a two-stage procedure:

Minimum number of candidates to be invited for the second stage of the procedure: 5

The procedure will take place in successive stages. At each stage, some participants may be eliminated

5.1.10. Award criteria

Criterion:

Type: Quality

Description: As specified in the procurement document.

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 60,00

Criterion:

Type: Price

Description: As specified in the procurement document.

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 40,00

5.1.11. Procurement documents

Address of the procurement documents: <https://eu.mu.ariba.com/uav/project/?token=3ed79305-826a-464f-9999-123e99cd175a>

Ad hoc communication channel:

Name: SAP

URL: <https://eu.mu.ariba.com/uav/project/?token=3ed79305-826a-464f-9999-123e99cd175a>

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://eu.mu.ariba.com/uav/project/?token=3ed79305-826a-464f-9999-123e99cd175a>

Languages in which tenders or requests to participate may be submitted: English

Electronic catalogue: Not allowed

Deadline for receipt of expressions of interest: 27/10/2025 11:00:00 (UTC)

Deadline for receipt of requests to participate: 27/10/2025 11:00:15 (UTC)

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: yes

Electronic payment will be used: yes

5.1.15. Techniques

Framework agreement:

No framework agreement

Information about the dynamic purchasing system:

No dynamic purchase system

Electronic auction: no

5.1.16. Further information, mediation and review

Mediation organisation: General Court of the European Union

Review organisation: European Central Bank - Procurement Review Body of the European Central Bank, c/o Legal Advice Team

Information about review deadlines: Within 10 days of receipt of the notification in accordance with Article 34(1) or the first sentence of Article 34(3) of Decision ECB/2016/2 laying down the rules on public procurement. Further requirements are outlined in Article 39 of this Decision. A complaint to the European Ombudsman does not affect the deadline for lodging appeals.

Organisation providing additional information about the procurement procedure: European Central Bank

Organisation providing offline access to the procurement documents: European Central Bank
Organisation providing more information on the review procedures: European Central Bank
Organisation receiving requests to participate: European Central Bank
Organisation processing tenders: European Central Bank

8. Organisations

8.1. ORG-0001

Official name: European Central Bank
Registration number: 0001
Postal address: Sonnemannstrasse 22
Town: Frankfurt am Main
Postcode: 60314
Country subdivision (NUTS): Frankfurt am Main, Kreisfreie Stadt (DE712)
Country: Germany
Contact point: Central Procurement Office
Email: procurement@ecb.europa.eu
Telephone: +49 6913440
Internet address: <https://www.ecb.europa.eu>
Information exchange endpoint (URL): <https://www.ecb.europa.eu/ecb/jobsproc/sourcing/html/index.en.html>
Other contact points:
Official name: Procurement Review Body of the European Central Bank, c/o Legal Advice Team
Postal address: Sonnemannstrasse 22
Town: Frankfurt am Main
Postcode: 60314
Country subdivision (NUTS): Frankfurt am Main, Kreisfreie Stadt (DE712)
Country: Germany
Contact point: Legal Advice Team
Email: LegalServices@ecb.europa.eu
Telephone: +49 6913440
Fax: +49 6913446886
Internet address: <http://www.ecb.europa.eu>

Roles of this organisation:

Buyer
Organisation providing additional information about the procurement procedure
Organisation providing offline access to the procurement documents
Organisation receiving requests to participate
Organisation processing tenders
Review organisation
Organisation providing more information on the review procedures

8.1. ORG-0002

Official name: General Court of the European Union
Registration number: 0002
Postal address: Rue du Fort Niedergr?newal
Town: Luxembourg
Postcode: 2925

Country subdivision (NUTS): Luxembourg (LU000)
Country: Luxembourg
Contact point: General Court of the European Union
Email: generalcourt.registry@curia.europa.eu
Telephone: +35 243031
Internet address: <http://www.curia.europa.eu>

Roles of this organisation:

Mediation organisation

Notice information

Notice identifier/version: b36f3e90-3dbe-4d7a-9dc5-d7d15244c8f1 - 01
Form type: Competition
Notice type: Contract notice – light regime
Notice subtype: 20
Notice dispatch date: 18/09/2025 10:38:09 (UTC)
Languages in which this notice is officially available: English
Notice publication number: 613602-2025
OJ S issue number: 180/2025
Publication date: 19/09/2025